

Campus Grade Book Elementary Hands-on

TL1400-1

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Agenda

- Setup
 - Score Groups and Rubrics
 - Student Groups
- Lesson Planning
 - Task-based
 - Standards/skills-based
- Grade Entry
 - Task-based assignments
 - Standards/skills-based assignments
 - Flags and comments
 - Menus
 - Saving
- Portal interaction



Setup: Score Groups and Rubrics

Grading & Standards>Score Groups & Rubrics

Enables tasked-based grading and standards/skills-based scoring

Score Group (for tasks)

Score Groups & Rubrics Editor

Name	Type
+SNU	Score Group
+SNU	Rubric
ABC+	Score Group
ABC+	Rubric

Score Group Detail

*Name
ABC+

Score Group List Items Detail

Del	Name	Score	Credit Coeff.	Min Percent	GPA Value	Unweighted Bonus	Points	Sequence	Passing
X	©	©	0	0			0	0	<input type="checkbox"/>
X	A+	A+	1	97	4.33		0	1	<input type="checkbox"/>
X	A	A	1	94	4		0	2	<input type="checkbox"/>
X	A-	A-	1	90	3.67		0	3	<input type="checkbox"/>
X	B+	B+	1	87	3.33		0	4	<input type="checkbox"/>
X	B	B	1	84	3		0	5	<input type="checkbox"/>
X	B-	B-	1	80	2.67		0	6	<input type="checkbox"/>
X	C+	C+	1	77	2.33		0	7	<input type="checkbox"/>
X	C	C	1	74	2		0	8	<input type="checkbox"/>
X	C-	C-	1	70	1.67		0	9	<input type="checkbox"/>
X	D+	D+	1	67	1.33		0	10	<input type="checkbox"/>
X	D	D	1	64	1		0	11	<input type="checkbox"/>
X	D-	D-	1	60	0.67		0	12	<input type="checkbox"/>
X	F	F	0	0	0		0	13	<input type="checkbox"/>
X	Incomplete	I	0	0	0		0	14	<input type="checkbox"/>
X	No Credit	NC	0	0	0		0	15	<input type="checkbox"/>

Recommended:
Do not check

Score Groups & Rubrics Editor

Name	Type
Numeric/Percents	Score Group
Numeric/Percents	Rubric
Reading/Math Level UE	Rubric
Rubric 1-4	Rubric

Rubric Detail

*Name
Rubric 1-4

Rubric List Items Detail

Del	Name	Score	Sequence	Passing
X	4	4	1	<input type="checkbox"/>
X	3	3	2	<input checked="" type="checkbox"/>
X	2	2	3	<input type="checkbox"/>
X	1	1	4	<input type="checkbox"/>

Recommended:
Check lowest level of passing performance

Setup: Score Groups and Rubrics

Grading & Standards>Standards Bank>Standard Group

Rubrics must be assigned to a standard/skill

The screenshot displays the 'Standards Bank' application window. On the left, a tree view under 'Standards' shows a hierarchy: 'Bahweting Benchmarks' > 'Intermediate/Primary' > 'Grammar'. The 'Grammar' folder is selected. On the right, the 'Standard Group Detail' form is visible. The '*Name' field contains 'Grammar'. The '*Scoring Rubric' field is highlighted with a red rectangle and contains 'Rubric 1-4'. Below it, the 'Parent Group' dropdown is set to 'Intermediate/Primary'. There is an 'Accept Credit Overflow' checkbox which is unchecked. A 'Comments' text area contains the word 'Grammar'. At the bottom, there is a 'Description' text area which is empty.

Standards Bank

Save X Delete New Group New Standard 1 New One-time Standard

Standards

- Bahweting Benchmarks
 - Intermediate/Primary
 - Grammar
 - Mathematics
 - Performing Arts
 - Physical Education
 - Reading
 - Science
 - Social Studies
 - Spelling
 - Visual Arts
 - Writing
 - Kindergarten
 - Language Arts
 - Letter Grade - UE
 - Lower Elementary
 - Progress Toward Literacy Standa
 - Reading/Math Level - UE
 - Summary Grades
 - Upper Elementary Skills

Standard Group Detail

*Name
Grammar

*Scoring Rubric
Rubric 1-4

Parent Group
Intermediate/Primary

Accept Credit Overflow
☐

Comments
Grammar

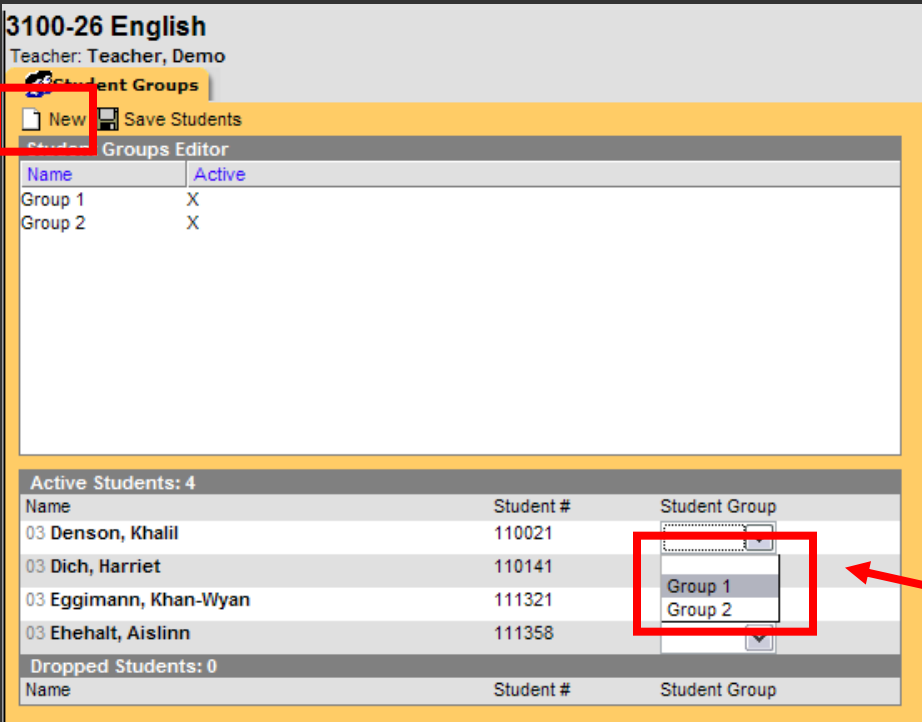
Description

Setup: Student Groups

Instruction>Student Groups

Optional: Supports differentiated instruction

1 Create groups



2 Assign students to groups

3100-26 English
Teacher: Teacher, Demo

Student Groups

New Save Students

Groups Editor

Name	Active
Group 1	X
Group 2	X

Active Students: 4

Name	Student #	Student Group
03 Denson, Khalil	110021	
03 Dich, Harriet	110141	
03 Eggimann, Khan-Wyan	111321	
03 Eehalt, Aislinn	111358	

Dropped Students: 0

Name	Student #	Student Group
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Lesson Planning

- Create groups
 - Task-based
 - Standards/skills-based
- Create assignments
 - Task-based
 - Standards/skills-based



Lesson Planning: Task Groups

Instruction>Lesson Planner>New Task Group

Name of Group
(homework, projects,
etc.)

Multiplies each
assignment

Parents see the
group unless
checked

Assignments in group add-
up in grading
task unless checked

Lowest scored
assignment is
dropped
from calculation

Task teacher has
assigned the group to

The screenshot shows a 'Group Detail' form with the following elements:

- *Name**: A text input field.
- Weight**: A text input field containing '0'.
- Sequence**: A text input field containing '1'.
- ☐ Hide from view in portal
- ☐ Exclude this group from calculation
- ☐ Drop lowest score
- *Select Term/Task Combination**: A section header.
- ☐ Term 1 - Quarter Grade
- ☐ Term 2 - Quarter Grade
- ☐ Term 3 - Quarter Grade
- ☐ Term 4 - Quarter Grade

Red arrows point from the following text labels to the corresponding form elements:

- From 'Name of Group' to the *Name field.
- From 'Multiplies each assignment' to the Weight field.
- From 'Parents see the group unless checked' to the 'Hide from view in portal' checkbox.
- From 'Assignments in group add-up in grading task unless checked' to the 'Drop lowest score' checkbox.
- From 'Lowest scored assignment is dropped from calculation' to the 'Drop lowest score' checkbox.
- From 'Task teacher has assigned the group to' to the Term checkboxes.
- From 'Order the group appears in the Lesson Planner (default is alphabetical)' to the Sequence field.

Order the group
appears in the Lesson
Planner
(default is
alphabetical)

Lesson Planning: Standards Groups

Instruction>Lesson Planner>New Standard Group

Name of Group
(homework, projects,
etc.)

Order group appears
in the Lesson Planner
(default is
alphabetical)

Parents see the
group unless
checked

Standard/skill
teacher has
assigned the group
to

The screenshot shows a web form titled 'New Standards Group' with tabs for 'New Standards Group', 'New Assignment', and 'New Activity'. The 'Group Detail' section contains the following fields and options:

- *Name**: A text input field. A red arrow points from the label 'Name of Group (homework, projects, etc.)' to this field.
- Sequence**: A text input field containing the number '1'. A red arrow points from the label 'Order group appears in the Lesson Planner (default is alphabetical)' to this field.
- ☐ Hide from view in portal: A checkbox. A red arrow points from the label 'Parents see the group unless checked' to this checkbox.
- *Select Term/Standard Combination**: A section with multiple checkboxes for different terms and standards combinations. A red arrow points from the label 'Standard/skill teacher has assigned the group to' to this section.

The 'Standard/skill' options listed are:

- ☐ Term 1 - Write and speak for a variety of purposes & audiences
- ☐ Term 1 - Write and speak using conventional grammar, usage, etc.
- ☐ Term 1 - Write & speak using conventional grammar, usage, etc...
- ☐ Term 1 - Grammar Quarter Grade
- ☐ Term 2 - Write and speak for a variety of purposes & audiences
- ☐ Term 2 - Write and speak using conventional grammar, usage, etc.
- ☐ Term 2 - Write & speak using conventional grammar, usage, etc...
- ☐ Term 2 - Grammar Quarter Grade
- ☐ Term 3 - Write and speak for a variety of purposes & audiences

Lesson Planning: Tasks Assignment (image 1)

Instruction>Lesson Planner>New Assignment

The screenshot shows the 'Assignment Detail' form with the following fields and annotations:

- Name**: Points to the *Name field.
- Student Group receiving assignment (blank for all students)**: Points to the *Group field.
- Points assignment is worth**: Points to the *Total Points field.
- Select grade scale**: Points to the Grading Scale dropdown.
- Due date**: Points to the *Due Date field.
- Assignment is included in Calculations, appears in Grade Book and Portal**: Points to the Active checkbox.
- Abbreviation (required) 5 character max.**: Points to the *Abbreviation field.
- Group name**: Points to the *Group field.
- Weight (points x multiplier)**: Points to the *Multiplier field.
- Start date**: Points to the Assigned Date field.
- Order assignment appears in the Lesson Planner (default is by due date)**: Points to the Seq field.
- Parents see assignment unless checked**: Points to the Hide Portal checkbox.

Lesson Planning: Standards Assignment (image 1)

Instruction>Lesson Planner>New Assignment

Assignment Detail

***Name**
"What is a fable?" Paragraph

***Abbreviation**
WIF-P

***Group**
Evidence - Term 1 Write and speak for a variety of purposes & au

Student Group
[Dropdown menu]

Test Strand
[Dropdown menu]

Rubric
Rubric 1-4

***Due Date**
01/25/2007 [Calendar icon]

Active
☒

Assigned Date
[Calendar icon]

Hide Portal
☐

Seq
1

Annotations:

- Name
- Abbreviation (required) 5 character max.
- Student Group receiving assignment (blank for all students)
- Rubric set by district
- Due date
- Appears in Grade Book and Portal
- Group name
- Start date
- Order assignment appears in the Lesson Planner (default is by due date)
- Parents see assignment unless checked

Lesson Planning: Standards and Tasks Assignments (image 2)

Visible in portal if desired

Full text editor

- Style
- Tables
- Bullets
- Line separators
- Links to district resources
- Links to websites

The image shows a screenshot of a lesson planning form. It is divided into three main sections: "Description", "Objectives", and "References". Each section has a rich text editor toolbar at the top, featuring icons for bold (B), italic (I), underline (U), bulleted list, numbered list, link, unlink, and insert table. Below each toolbar is a large text area for input. Red arrows point from the text on the left to the text areas of each section.

What information
would you like to
share?

With parents/guardians?

With colleagues?

Grade Book: Link with Lesson Planner

Lesson Planner

3130-4 Reading
Teacher: Teacher, Demo

Lesson Planner

New Group New Assignment New Activity

Lesson Plan

- Term 1 9 Week Progress
 - Term 1 Read & understand a variety of texts
 - Daily Reading
 - Sept. 21 Check [4pts]
 - Sept. 22 Check [4pts]
 - Sept. 25 Check [4pts]
- Term 1 Apply thinking skills to their reading
- Term 2 9 Week Progress
 - Term 2 Read & understand a variety of texts
 - Term 2 Apply thinking skills to their reading
- Term 3 9 Week Progress
 - Term 3 Read & understand a variety of texts
 - Term 3 Apply thinking skills to their reading
- Term 4 9 Week Progress
 - Term 4 Read & understand a variety of texts
 - Term 4 Apply thinking skills to their reading
- In-Class Activities
 - Unit One Description and Documents

Grade Book

Hide Grade Totals							* Daily Reading			
Select a task:							%	1 [4]	0922 [4]	0925 [4]
1 - Read & understand a variety of texts										
Student	Pts	Poss	%	Grd	Grd					
03 Diebold, Meera					3	0.00	3	3	4	
03 Dietell, Darrell					3	0.00	4	3	4	
03 ...					3	0.00	4	3	4	

Grade Book: Task-based Assignments

Instruction>Grade Book

The screenshot shows a software interface for a grade book. At the top, there are dropdown menus for '3 Period -Cleveland Elementary' and 'Section Courses) 3100-26 English'. Below these are tabs for 'Save', 'Student Groups', and 'Options'. The 'Save' tab is active, showing a list of tasks on the left: 'Denson, Khalil', 'Test 1 [100]', and a 'Hide Grade Totals' button. A 'Select a task:' dropdown is set to '1 - Quarter Grade'. The main area is a table with columns for 'Student', 'PS', 'Pass', '%', 'Grd', and 'Grd'. The first row is highlighted in yellow and contains the name '03 Denson, Khalil'. To the right of the table is a 'Tests' column with a dropdown set to 'T1 [100]'. A red box highlights the first row of the table, and a red arrow points to the 'T1 [100]' dropdown. Seven numbered annotations are present: 1. 'Select section' points to the 'Section' dropdown. 2. 'Select task' points to the 'Select a task:' dropdown. 3. 'Group appears' points to the 'Denson, Khalil' task entry. 4. 'Assignments appear' points to the 'T1 [100]' dropdown. 5. 'Enter scores' points to the first row of the table. 6. 'Calculated scores appear' points to the first row of the table. 7. 'Save!' points to the 'Save' tab.

7 **Save!**

1 Select section

2 Select task

3 Group appears

4 Assignments appear

5 Enter scores

6 Calculated scores appear

Grade Book: Standards-based Assignments

Instruction>Grade Book

6 Save!

1 Select section

2 Select standard/skill

3 Group appears

4 Assignments appear


5 Enter scores

Green scores: Passing or above
Red scores: Below passing

Student	Score
03 Denson, Khalil	3
03 Dich, Harriet	2
03 Eggimann, Khan-Wyan	4
03 Eehalt, Aislinn	1

Grade Book: Flags and Comments

Instruction>Grade Book

 **Save** Student Groups Options

Dich, Harriet
Test 1 [100]

Hide Grade Totals

Select a task:
1 - Quarter Grade ▼

Student	Pts	Poss	%	Grd	%	Grd	%	T1 [100]
03 Denson, Khalil							125.00	125
03 Dich, Harriet							0.00	45
03 Eggimann, Khan-Wyan								85
03 Ehehalt, Aislinn							90.00	90

Harriet - Test 1

Edit comment

- ☐ Late
- ☐ Exempt
- ☒ Missing
- ☐ Incomplete
- ☐ Cheated
- ☐ Dropped

Grade Book: Menus

Instruction>Grade Book

Save Student Groups Rubric Display Options

Dich, Harriet
Test 1 [100]

Hide Grade Totals

Select a task:
1 - Write and speak for a vari...

Student Score

03 Denson, Khalil 3

03 Dich, Harriet 2

03 Eggimann, Khan-Wyan 4

03 Ehehalt, Aislinn 1

☒ Show Cut Score Color Coding

About

Save Student Groups Rubric Display Options

Dich, Harriet
Test 1 [100]

Hide Grade Totals

Select a task:
1 - Write and speak for a vari...

Student Score

03 Denson, Khalil 3

03 Dich, Harriet 2

03 Eggimann, Khan-Wyan 4

03 Ehehalt, Aislinn 1

☒ Hide Rubric

☐ Rubric on Right

☐ Rubric on Bottom

Save Student Groups Rubric Display Options

Dich, Harriet
Test 1 [100]

Hide Grade Totals

Select a task:
1 - Write and speak for a vari...

Student Score

03 Denson, Khalil 3

03 Dich, Harriet 2

03 Eggimann, Khan-Wyan 4

03 Ehehalt, Aislinn 1

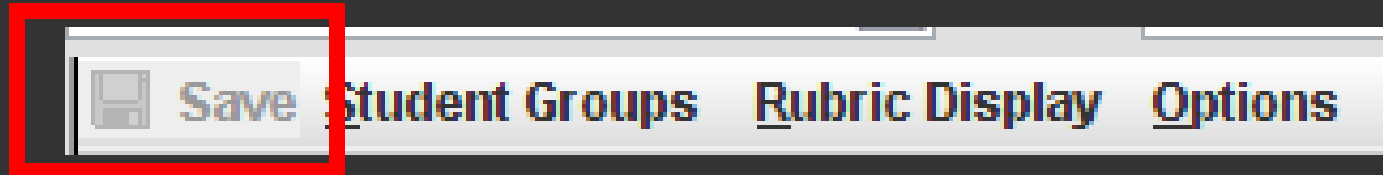
☒ All Students

☐ Group 2

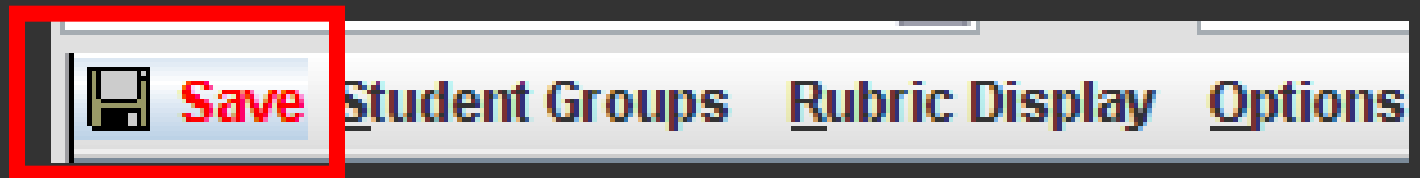
☐ Group 1

Grade Book: Saving

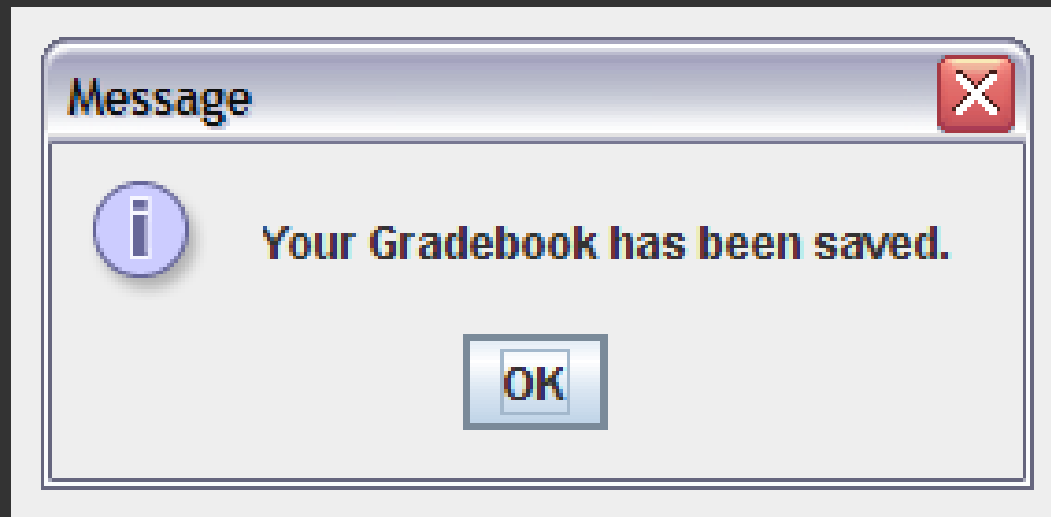
No changes since
last save



Changes made,
but not saved



Save confirmed!



Portal Interaction

Lesson Planner

Assignment Detail

*Name: Sept. 21 Check *Abbreviation: 0921

*Group(s): Daily Reading - Term 1 Reading - understand a variety of material

Test Strand: [dropdown]

*Total Points: 4

*Due Date: 09/21/2006

Active: ☒

*Multiplier: 1

Curve: BB Standards Curve

Hide Portal: ☐

Sequence: 1

Description: Please practice the night before for this.

Portal

Meera Diebold

Family

Calendar

Diebold, Meera 03

06-07 Cleveland Elem

Schedule

Cleveland Elementary

Log Off

In English

En Español

<< September 2006 >>

Assignment(s) Due

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	24	25	26	27	28	29
					30	

Meera [A+]

Meera [A+]

3130-4 Reading

Assignments

Name: Sept. 21 Check

Due Date: 09/21/2006

Date Assigned:

Description: Please practice the night before for this.

Comments:

Displays in Portal only if left unchecked (and district has turned on Portal option for grades)

Portal Interaction

<div> <div>Hide Grade Totals</div> <div>Select a task:</div> <div>1 - Read & understand a vari...</div> </div>							
Student	Pts	Poss	%	Grd	%	Grd	
03 Diebold, Meera						3	0.00 3 3 4
03 Dietell, Darrell							
03 Dinkel, Josh							
03 Dollinger, Dan							
03 Donaldson, Mason							
03 Doubleday, Sadie							
03 Dreyer, Willard							

Grade Book

0921

Comments:

Practice the night before will help!

OK Cancel

Grading Task Summary				
Legend: <input checked="" type="checkbox"/> Final Grade <input type="checkbox"/> Progress Grade <input type="checkbox"/> Grade Not Available Yet				
Grading Task	Terms 1	Terms 2	Terms 3	Terms 4
Read & understand a variety of materials	3			
Apply thinking skills to their reading, writing, speaking, listening, and viewing				
9 Week Progress				
Key: * Assignment name = Assignment not used in grade calculation. * Group name = Group not used in grade calculation. (Dropped) = Score not used in grade calculation.				
Term 1 Read & understand a variety of material Detail				
* Daily Reading (This group not used in grade calculation.)				
Name	Due Date	Assigned Date	Comments	
Sept. 21 Check	09/21/2006		Practice the night before will help!	
Sept. 22 Check	09/22/2006			
Sept. 25 Check	09/25/2006			

Portal

Questions & Answers

Ask, we're ready!



Learn More!

Additional training is available from Campus U

- Professional, certified trainers
- Just-in-time offerings
- Online
- In person
 - In your district
 - At Infinite Campus

